



**OXFORDSHIRE  
COUNTY COUNCIL**

# **Forward Plan**

**April - July 2023  
Supplement**

Liz Leffman  
Leader of the Council  
County Hall, Oxford OX1 1ND

Date Issued: 18 April 2023



## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.<sup>1</sup> This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

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<sup>1</sup> [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

<sup>2</sup> [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

<sup>3</sup> [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

## Members of the Cabinet

<b>Cabinet Member</b>	<b>Main Areas of Responsibility</b>
Leader of the Council <i>Councillor Liz Leffman</i>	Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison; asylum and immigration
Deputy Leader of the Council and Cabinet Member for Children, Education & Young People's Services <i>Councillor Liz Brighthouse OBE</i>	Children Social Care; Education; 0-5 Offer; Youth Offer
Cabinet Member for Corporate Services <i>Councillor Glynis Phillips</i>	Governance and Legal; HR and industrial relations; Cherwell partnership agreement; Broadband/ICT; Customer services; Communications
Cabinet Member for Community Services & Safety <i>Councillor Jenny Hannaby</i>	Cultural Services, Registration service, Library service, Coroner's service, Music service, Museum service, History service; Fire & Rescue Service; Trading Standards; Emergency Planning; Community Safety; Gypsies & Travellers
Cabinet Member for Climate Change Delivery & Environment <i>Councillor Dr Pete Sudbury</i>	Climate Change; Waste Disposal and recycling centre; Countryside Operations & Volunteers; Ecology/Archaeology/Heritage; Water Strategy – TW Reservoir; Energy Strategy; Minerals & Waste Planning; Lead Flood Authority – Oxford Flood Alleviation Plan; Tree Strategy; Highways Verge Management Strategy; HGV Weight Routes
Cabinet Member for Highway Management <i>Councillor Andrew Gant</i>	Highways Delivery Operations – structures and maintenance; Network management; Public Rights of Way; Supported Transport; Fix My Street; Walking and Cycling – Maintenance; LCWIPs/LTNs; Street lighting; Travel Hubs; Public transport – Bus Strategy/Universal Payment/Maps; Cycle Parking; School Streets; 20 Is Plenty – implementation; Enforcement; Car Parking Strategy
Cabinet Member for Travel & Development Strategy <i>Councillor Duncan Enright</i>	Government Bids for Funding Initiatives; Infrastructure strategy (OXIS); Digital Connectivity Broadband; Regional and Strategic Infrastructure - Capital Delivery of Major projects; Rail – Cowley/Grove/Worcester Line/Witney; Connecting Oxford; ZEZs/AQMAs/Live Digital Air Quality Display; Travel Hubs; Working Place Levy/Congestion Charge; Waterways; Tourism / economic development
Cabinet Member for Finance <i>Councillor Calum Miller</i>	Finance; Property/Investments; Procurement
Cabinet Member for Adult Social Care <i>Councillor Tim Bearder</i>	Adult Social Care; Carers services; Support to: People with learning disabilities, Physical disability services, People living with impact of a brain injury, People living with a long-term condition, Older people services, Safeguarding adult services, Homelessness, Hospital discharge; Mental health; Health Partnerships
Cabinet Member for Public Health & Equality <i>Councillor Mark Lygo</i>	Public Health; Covid Renewal; Voluntary Sector; Equalities

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**Cabinet Member Meetings**

**Cabinet Member for Highway Management**

**27 April 2023**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Woodcote: Proposed 20 mph Speed Limits</b> (Ref: 2023/021)</p> <p>To consider responses to speed limit consultation.</p>	Delegated Decisions by Cabinet Member for Highway Management (27 April 2023)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 23/03/2023 to 27/04/2023. Reason: further work required.	Cabinet Member for Highway Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place

**25 May 2023**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Oxford - North Street Osney - proposed amendment to parking places</b> (Ref: 2023/037)</p> <p>A decision is required on proposed</p>	Delegated Decisions by Cabinet Member for Highway Management (25 May 2023)	Yes	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 27/04/2023 to	Cabinet Member for Highway Management	Anthony Kirkwood, Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Corporate Director Environment & Place

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
amendments to parking places at North Street Osney to accommodate approved development.					25/05/2023. Reason: further work required.			
<b>Oxford - St Michaels Street and Beaumont Street - proposed amendments to disabled and doctors parking places and vehicle access in St Michaels Street</b> <i>(Ref: 2023/036)</i>  A decision is required on a proposed amendments to disabled and doctor parking places and vehicle access in St Michael Street to accommodate further proposed public realm improvements in St Michaels Street.	Delegated Decisions by Cabinet Member for Highway Management <i>(25 May 2023)</i>	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 27/04/2023 to 25/05/2023. Reason: further work required.	Cabinet Member for Highway Management	Anthony Kirkwood, Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Corporate Director Environment & Place
<b>Oxford - various sites: Disabled Persons Parking Places - proposed new provision</b>	Delegated Decisions by Cabinet Member for	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member	Cabinet Member for Highway Management	Anthony Kirkwood, Principal Engineer -	Corporate Director Environment & Place

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>and removal</b> (Ref: 2023/040)</p> <p>A decision is required on sites proposed for new DPPPs and also sites where a DPPP is judged to be no longer required.</p>	<p>Highway Management (25 May 2023)</p>				<p>for Highway Management changed from 27/04/2023 to 25/05/2023. Reason: further work required.</p>		<p>Traffic &amp; Road Safety Tel: 07392 318871</p>	